

4-H Camp Ohio Program Instructor Job Description

Description of Position

4-H Camp Ohio Instructor will be responsible for implementing programs and activities in one or more the following areas: **A.) Recreation** (examples: indoor/outdoor recreation, large group activities, crafts, waterfront) **B.) Nature** (examples: nature hikes, living history, outpost) **C.) Adventure** (examples: high ropes, tower, mountain boards/bikes, shooting sports) **D.) Facility** (examples: grounds/pool maintenance, cabin inspection, program areas). Programs and activities will be developed around camper needs, interests, and goals.

This position will also assist in the development and implementation of evening activities including but not limited to campfires, evening recreation, night hikes, etc. The opportunity will exist for Program Instructor to provide additional leadership to various camp duties such as sanitation, camp concessions, and serving as “host” to the incoming camp group.

Program Prerequisites

- CPR, First Aid, Blood Borne Pathogens, and AED training to be completed by first day of employment
- Must pass BCI background check and physical (required by first day of employment)
- Must be able to hear verbal responses and possess communication and teaching skills.
- Must possess physical stamina to climb adventure tower, conduct emergency rescues, belay, and lift and carry equipment as needed in various weather conditions.
- Lifeguard certification is highly preferred but not required.

Qualifications

- High School graduate, additional education preferred.
- Must be at least 18 years old.
- Experience and interest in program development and education.
- Desire and ability to work with children outdoors.
- Ability to accept guidance and supervision.
- Ability to teach skills to counselors and campers of all ages.
- Ability to plan, organizes, and carries out daily and special programs and be adaptable.
- Must be able to lift and move supplies necessary to program areas.

Duties and Responsibilities

- Responsible for health and safety of campers.
- Work with diverse and dynamic population.
- Responsible for preparing, instructing, and maintaining supplies for programs including recreation, nature education, facilities and adventure education.
- Assist in check-in and check-out of groups, rules and introductions, and restroom clean-up and supervision.
- Assist in inventory, upkeep, repair, and requisition of supplies and equipment.
- Assist in maintenance and upkeep of trails, facilities, and program areas (including but not limited to pond, farm, cabin, nature center, tower, and waterfront).
- Follow standard rules applicable to adventure program areas.
- Lead outpost groups and strive to provide quality programming while on outpost

- Responsible for coordinating with summer counselors on teaching schedule and equipment needs.
- Other duties as deemed necessary by the Executive Director.

Salary

4-H Camp Ohio pays a competitive rate and specific salary is based on qualifications and experience.

4-H Camp Ohio will pay up to \$100 for new lifeguard certification the first year and up to \$50 of the unreimbursed amount if hired the following year with a signed agreement.

Benefits:

- Room and Board provided during program times
- Laundry facilities provided
- All necessary adventure, recreation, outdoor education training will be provided in house.
- Program Instructors are covered by 4-H Camp Ohio's worker's compensation policy.

Position Details:

- 4-H Camp Ohio operates on a six day per week schedule and days working may vary.
- Program Instructors can expect up to 8 hours of hands-on instructional time and an additional 1-3 hours of program preparation/ facility maintenance time each working day.
- Program Instructors may have an emphasis in one of the following areas (recreational programs, nature/outdoor education, and adventure programs) with the majority of time dedicated to assigned area. However, Program Instructors will receive training in all program areas and may be asked to facilitate/implement programs in all program areas. Camp schedules vary so flexibility is key.

Dates of Employment:

- Seasonal Position. Start date in May
- End date in August

CONTACT

Lindsey Mandau, Program Coordinator
4-H Camp Ohio
11461 Camp Ohio Rd
St. Louisville, OH 43071
740-745-2194
lindsey.campohio@gmail.com

Revised : December 2015